



Funded by: Department of Health and Ageing

# CENTRAL QUEENSLAND RURAL DIVISION OF GENERAL PRACTICE Assn. Inc.

ABN: 71 448 628 931

15<sup>th</sup> December 2009

Dear Conference Participant,

Once again we are looking forward to an exciting, educational and fun-filled weekend. This will be the Division's fifth bi-annual whole of practice educational weekend and each one is better than the last.

## Registration Fee / Meals

This year all meal and course fees are included in the registration fee. A meal ticketing system will be in place for Saturday Dinner.

## Accommodation

Accommodation is to be booked directly by you with Capricorn Resort, Yeppoon by phoning 1800 075 902. Please ensure bookings are made as soon as possible to avoid disappointment.

## Payment Method

Full payment must accompany your Registration. Payment methods include: Cheque, EFT (direct deposit) and Credit Card payments. Receipts and Meal Tickets will be included in your conference package handed out at the W.O.P.P.A. conference. Your registration fee may be tax deductible as a business or professional expense. Please check with your Accountant.

## Cancellation Policy

CQRDGP's Cancellation Policy is consistent with that of Capricorn Resort, Yeppoon. All cancellation notices must be submitted in writing to the Division. Notice received by CQRDGP by Wednesday 24<sup>th</sup> February (inclusive) will receive a full refund of registration payment. After this date no refunds will be given.

## One-on-one IT Training

Once again we are pleased to offer GPs and practice staff the opportunity to book in for a one-on-one IT training session, either as an individual or group from the same practice. This will be a great way to update your knowledge on Medical Director, PracSoft, Best Practice, Practix, PEN Clinical Audit, etc and pickup a few tips and shortcuts along the way. If you would like to take advantage of this free training please register by completing the registration form. (Practices located in the Divisions funded boundaries will be given first preference). Please note training providers are yet to be confirmed and will be dependent on the amount of interest expressed in the various software programs.

## Training Grants for Rural and Remote Procedural and Emergency Medicine General Practitioners

GPs attending the Obstetrics workshop on Saturday at WOPPA may be eligible for a training grant. Through its Strengthening Medicare initiatives, the Commonwealth Government is offering rural and remote procedural and emergency medicine general practitioners financial assistance to access skills maintenance and upskilling activities in their respective disciplines. Grants are being offered to general practitioners and locums who practice obstetrics, anaesthetics, surgery and / or emergency medicine in rural and remote locations. The financial support is offered as a grant of \$2000 per day for up to 10 days a year for procedural GPs in RRMA 3-7 and for up to 3 days a year for emergency medicine GPs in RRMA 3-7. For more information please contact RACGP or ACRRM.

Please feel free to photocopy additional copies of the Registration Form as required. You can also download additional copies from [www.cqrdgp.com.au](http://www.cqrdgp.com.au). For any questions or concerns please contact the Division on phone (07) 4992 5544.

We look forward to meeting with you for a great weekend.

Kind Regards  
Sue Ferry  
W.O.P.P.A. Coordinator

### Main Office

PO Box 368, BILOELA QLD 4715  
Ph: (07) 4992 5544 Fax: (07) 4992 5546  
Email: [admin@cqrdgp.com.au](mailto:admin@cqrdgp.com.au)

Website:  
[www.cqrdgp.com.au](http://www.cqrdgp.com.au)

### Emerald Office

PO Box 2277, EMERALD QLD 4720  
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**Central Queensland Rural Division of General Practice**

ABN: 71 448 628 931

**W.O.P.P.A (Whole of Practice Professional Activities) 2010**

*Capricorn Resort, Yeppoon (Fri 12<sup>th</sup> – Sun 14<sup>th</sup> March 2010)*

**REGISTRATION FORM**

**To register for W.O.P.P.A. 2010 please complete the details below and fax / post this form with payment to reach the Division by Friday 12<sup>th</sup> February 2010:** Fax: 07 4992 5546  
 Post: W.O.P.P.A 2010 Registration, CQRDGP, PO Box 368, BILOELA QLD 4715

**Dr / Mr / Mrs / Ms / Miss** Surname \_\_\_\_\_ **Given Names** \_\_\_\_\_

**Preferred Name** (for Badge) \_\_\_\_\_

**Position** \_\_\_\_\_ **RACGP No** \_\_\_\_\_ **ACRRM No** \_\_\_\_\_

**Practice Name** \_\_\_\_\_

**Postal Address** \_\_\_\_\_

**Town** \_\_\_\_\_ **State** \_\_\_\_\_ **Post Code** \_\_\_\_\_

**Phone** \_\_\_\_\_ **Fax** \_\_\_\_\_ **Email** \_\_\_\_\_

**Note any special requirements regarding diet, health, physical disabilities etc:** \_\_\_\_\_

Register Before Friday 18 <sup>th</sup> December 2009 to save \$\$\$ <u>Please circle</u>		
	Early Bird Price (Before 18/12/09)	Full Price (After 18/12/09)
Obstetrics Workshop (This includes 3 Day Conference Registration)	\$500.00	\$600.00
3 Day Conference Registration (Fri, Sat & Sun) (Excluding Obstetrics workshop)	\$150.00	\$165.00
2 Day Conference Registration (Sat & Sun) (Excluding Obstetrics workshop)	\$120.00	\$130.00
1 Day Conference Registration (Fri)	\$50.00	\$55.00
1 Day Conference Registration (Sat) (Excluding Obstetrics workshop)	\$70.00	\$70.00
1 Day Conference Registration (Sun)	\$70.00	\$70.00
Dinner Registration (Saturday Night) (Children 12 years and under)	\$60.00	No of Adults: _____ x \$60.00 =
	\$15.00	No of Children: _____ x \$15.00 =
<i>Registration costs include Course Fees, Morning Tea, Afternoon Tea and Lunch.</i>		

- I have enclosed a cheque for \$ \_\_\_\_\_  
(Please make cheques payable to Central Queensland Rural Division of General Practice.)
- I have today \_\_\_\_/\_\_\_\_/\_\_\_\_ deposited \$ \_\_\_\_\_ into CQRDGP's bank account.  
(Westpac Bank, Biloela. BSB: 034 162, Account Number: 123 383)
- Payment included with \_\_\_\_\_ registration.
- Please debit my credit card for the above amount.

Name on Card: \_\_\_\_\_

Expiry Date: \_\_\_\_\_ / \_\_\_\_\_ Card Number: \_\_\_\_\_

Card Holder Signature: \_\_\_\_\_

## **SESSION REGISTRATION**

Due to numbers being limited for certain sessions it is necessary to register which sessions you would like to attend. Please indicate your chosen sessions by ticking (✓) the appropriate box. Early registrations received at the Division office will receive priority where session numbers are limited.

<b>Date</b>	<b>Time</b>	<b>Concurrent Sessions</b>	<b>Presenter</b>	<b>Please tick</b>	
<b>Friday 12<sup>th</sup> March 2010</b>	9:00am ↓ 5:00pm	Tax Planning	Terry McMasters		
	9:00am ↓ 3:00pm	Health Coaching	Rebecca McPhee		
<b>Saturday 13<sup>th</sup> March 2010</b>	9:00am ↓ 5:00pm	Obstetrics Workshop	Health Workforce Qld		
	9:00am ↓ 12:30pm	CPR	Qld Ambulance Service		
	11:00am ↓ 12:30pm	Practice Manager Forum (TBC)	TBC		
	11:00am ↓ 12:30pm	Practice Nurse Forum (TBC)	TBC		
	1:30pm ↓ 3:00pm	Pathology	Narelle Fleming (SNP)		
	1:30pm ↓ 5:00pm	The use of a Clinical Audit Tool in General Practice	PEN Computer Systems		
	3:30pm ↓ 5:00pm	Cleaning for Infection Control	Mike Keogh		
	3:30pm ↓ 5:00pm	Medicare Overview	Medicare Australia		
	<b>Sunday 14<sup>th</sup> March 2010</b>	9:00am ↓ 10:30am	Innovative Practice Management	Nicky Jardine	
		9:00am ↓ 10:30am	Managing the Symptoms of Menopause	Shane Britnell & Katherine Webb	
9:00am ↓ 10:30am		Grow Your Team – Working with Strengths	Ken Warren		
11:00am ↓ 12:30pm		Tax Planning Overview	Terry McMasters		
11:00am ↓ 12:30pm		Contemporary Understanding and Management of Rotator Cuff Disease	Kim Bulwinkle		
11:00am ↓ 12:30pm		Dealing with Angry and Demanding People	Ken Warren		

## **IT TRAINING TIMETABLE**

Once again we are pleased to offer GPs and practice staff the opportunity to book in for a one-on-one IT training session, either as an individual or group from the same practice. This will be a great way to update your knowledge on Medical Director, PracSoft, Best Practice, Practix, PEN Clinical Audit, etc and pickup a few tips and shortcuts along the way. Please note training providers are yet to be confirmed and will be dependent on the amount of interest expressed in the various software programs. If you would like to take advantage of this free training please indicate below your preferred time slot and what you wish to learn. Number your preferences 1 (1<sup>st</sup> choice) to 3 (3<sup>rd</sup> choice). Practices located in the Divisions funded boundaries will be given first preference.

<b>Date</b>	<b>Time</b>		<b>Preference #</b>
<b>Saturday 13<sup>th</sup> March 2010</b>	8:30am - 9:30am	1hr	
	9:30am - 10:30am	1hr	
	<b>MORNING TEA &amp; TRADE DISPLAY (10:30am - 11:00am)</b>		
	11:00am - 11:45pm	45min	
	11:45pm - 12:30pm	45min	
	<b>LUNCH &amp; TRADE DISPLAY (12:30pm - 1:30pm)</b>		
	1:30pm - 2:15pm	45min	
	2:15pm – 3:00pm	45min	
	<b>AFTERNOON TEA &amp; TRADE DISPLAY (3:00pm - 3:30pm)</b>		
	3:30pm - 4:15pm	45min	
	4:15pm - 5:00pm	45min	
<b>Sunday 14<sup>th</sup> March 2010</b>	8:30am - 9:30am	1hr	
	9:30am - 10:30am	1hr	
	<b>MORNING TEA &amp; TRADE DISPLAY (10:30am – 11:00am)</b>		
	11:00am - 12:00md	1hr	
	12:00md - 1:00pm	1hr	
<b>Name of computer program/s I wish to receive training in:</b>			
<b>What I wish to learn about:</b>			